

121 N. Dunbar Lane – P.O. Box 95 – Emory, Texas 75440-0095 Phone (903) 473-2122 Fax (903) 474-1302

## WELCOME & INFORMATION SHEET NEW CUSTOMERS

Welcome to our System. We are happy to have you as a Customer Save this information for use in the future.

Our Office Hours are Monday - Friday — 8:00 AM to 4:00 PM — Open during lunch

**Telephone:** 903-473-2122 — Answered 7:00 AM to 4:00 PM Monday thru Friday

Emergency Numbers:Michael- Field Supervisor903-473-6371(Cell Phones After Hours)Mike- Field Operator903-473-6458Blaine- Field Operator903-752-9768

For non-emergency calls after hours, feel free to call 903-473-2122 and leave a message; we will call you back the next business day.

IMPORTANT: Water Meters are read electronically around the 18<sup>th</sup> of each month. Bills are mailed on or about the 23<sup>rd</sup> of the month and are due on the 10<sup>th</sup> of the following month. If you pay after the 10<sup>th</sup>, a <u>Late Fee of \$7.50</u> is assessed. Please allow 3 -5 days for your payment to reach our office if mailed. Late Notices are mailed on the first business day after the 10<sup>th</sup> as a reminder that any Past Due amount not paid by the 25<sup>th</sup> will result in your meter being locked for Non-Payment. Any Water Bill not paid by the 25<sup>th</sup> requires disconnection of service, without further notice.

**Water Usage** is currently being billed at a Conservation Rate which was approved by the Board of Directors for implementation with the JULY 2008 water bills.

Service Availability Charge is charged to all customers whether water is used or not. See page 2.

All paperwork must be completed and fees paid, or arranged for, prior to installation of the water meter.

All new construction must have a CSI Inspection prior to moving in. When your plumbing is completed, call for this inspection. This is a mandatory inspection which must be completed by our CSI Inspector. There is no charge for this service.

Rachel Webb

## **NEW STANDARD SERVICE - 5/8X3/4:**

\$ 2,000.00

Larger meters quoted on request.

## **SERVICE AVAILABILITY CHARGE**

Base Fee for availability of water and is calculated on demand by Meter Size:

Meter Size	5/8" x 3/4" Meter Equivalent	<b>Monthly Rate</b>
5/8" x 3/4"	1	\$ 25.00
1"	2.5	37.50
1-1/2"	5	75.00
2"	8	120.00

LATE PAYMENT FEE: \$ 7.50

RETURNED CHECK FEE: \$ 30.00

LOCK FEE – NON PAYMENT \$ 25.00

**RE-CONNECT FEE – AFTER LOCK OUT** 

(DURING NORMAL HOURS) \$ 25.00

(AFTER NORMAL HOURS) \$ 100.00

SERVICE TRIP FEE \$ 25.00

RE-SERVICE FEE \$ 250.00 (TO RE-INSTALL SERVICE WHERE METER HAS BEEN PULLED)

**DEPOSIT** \$ 100.00

**TRANSFER FEE - \$ 100.00** 

## WATER RATE – CONSERVATION RATES

0 – 6000 GALLONS \$ 7.80/THOUSAND GALLONS 6001 – 12,000 GALLONS 8.30/THOUSAND GALLONS 12,001 – 20,000 GALLONS 8.80/THOUSAND GALLONS 20,001 – 30,000 GALLONS 9.30/THOUSAND GALLONS 30,001 & OVER 9.80/THOUSAND GALLONS

Water rates and fees are subject to change with a minimum of 30 days notice.